

WEST BERKSHIRE COUNCIL'S FORWARD PLAN 1 MAY 2025 – 30 AUGUST 2025

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1. This document gives 28 clear days notice of key decisions which the Executive and Individual Executive Members or Officer expect to take.
2. The document is updated as required and is available to the public on the Council's website.
3. The Executive is made up of the Executive Leader, Deputy Leader and eight Executive Members with the following portfolios:

Leader of the Council and Executive Member for Strategy and Communications	Councillor Jeff Brooks
Deputy Leader and Executive Member for Planning and Housing	Councillor Denise Gaines
Finance and Resources	Councillor Iain Cottingham
Adult Social Care and Public Health	Councillor Patrick Clark
Children and Family Services	Councillor Heather Codling
Culture, Leisure, Sport and Countryside	Councillor Nigel Foot
Environment and Highways	Councillor Stuart Gourley
Public Safety and Capital Projects (Built Environment)	Councillor Tom McCann
Transformation and Corporate Programme	Councillor Vicky Poole
Community Engagement, Economic Development and Regeneration and Devolution and Local Government Reorganisation	Councillor Justin Pemberton

4. Key decisions are those executive decisions which are likely to result in spending or savings which are "significant" in relation to the budget for the service or function in question, or in terms of the effect on communities living or working in two or more wards or electoral divisions. All contracts above £500,000 require a key decision in accordance with the Constitution.
5. The Regulations and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions.
6. The Forward Plan will also contain details of intended review activity by the Overview and Scrutiny Management Commission and its Sub-Committee(s) or another body e.g. Task Group associated with the Overview and Scrutiny Management Commission.
7. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website.
8. For copies of reports or other documents, and for detailed information regarding specific issues to be considered by the Executive, individual Member or officer please contact the named Lead Officer for the item concerned.
9. For further details on the time of meetings and general information about the Plan please email executivecycle@westberkshire.gov.uk or by writing to the address below.

Publication Date: 1 May 2025

Nicola Thomas
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Legal & Democratic Services
West Berkshire Council, Council Offices
Market Street
Newbury
RG14 5LD

Decision Due Date	Title	Purpose	Key Decision e.g. Yes/ No	Decision Maker e.g. Executive Individual Decision Officer decision	Consultation e.g. Members including shadow exec members	Background Papers (All Papers are available for inspection via the Lead Officer)	Lead Officer e.g report author	Report likely to be considered in private (i.e., it contains confidential or exempt information)
22 May 2025	LGA Peer Review Children's Services		No	Executive			Rebecca Wilshire	Open
22 May 2025	LGA Corporate Peer Review Follow Up		No	Executive			Joseph Holmes	Open
22 May 2025	Carers Strategy 2024-27		Yes	Executive			Hannah Cole	Open
22 May 2025	Environment Strategy Annual Progress Report and Environment Strategy 2025 Refresh		No	Executive			Jenny Graham	Open
22 May 2025	Standing item: Asset Disposal		No	Executive			Sadie Owen	Open
29 May 2025	Amendment to Streetworks	To review and approve	No	Jon Winstanley -			Neil Stacey	Open

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	Permit Scheme Order	changes to the Council's Streetworks Permit Scheme, principally to increase the fees charged to statutory undertakers for carrying out works on the highway.		Service Director				
3 Jul 2025	Response to Public Open Spaces motion	Response to Cllr Amirtharaj Motion	No	Executive			Laura Callan	Open
3 Jul 2025	Block Beds '9 Month Extension'	An extension to the current contract by 9 months	Yes	Executive			Thomas Bailey	Open
3 Jul 2025	Q4 Performance Report 2024/25		No	Executive			Beatriz Teixeira	Open
3 Jul 2025	New Developments Task Group	Recommendations of the New Developments	No	Executive			Laura Callan	Open

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		Health Scrutiny Task Group						
3 Jul 2025	Capital outturn report		No	Executive			Shail Vitish	Open
3 Jul 2025	Revenue Outturn report		No	Executive			Elizabeth Griffiths	Open
3 Jul 2025	Standing item: Asset Disposal		No	Executive			Richard Turner	Open
3 Jul 2025	Public Health Re-Structure		Yes	Executive			Dr Matt Pearce	Open
15 Aug 2025	Final Berkshire Local Nature Recovery Strategy – Supporting Authority Consultation	To enable a response on the final version of the Berkshire Local Nature Recovery Strategy to be submitted to the Responsible Authority (Royal Borough of Windsor and Maidenhead).	Yes	Portfolio Holder: Environment and Highways			Elise Kinderman	Open

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18 Aug 2025	Care Leavers Council Tax Amendment		Yes	Portfolio Holder: Finance and Resources			Sadie Owen	Open
18 Sep 2025	Youth Justice Annual Plan		No	Executive			Dave Wraight	Open
18 Sep 2025	Care Leaver Annual Report		No	Executive			Karl Davis	Open
18 Sep 2025	Revenue Financial Performance Report - Q1 of 2025/26	To report on the financial performance of the Council's revenue budgets and provide a year-end forecast.	Yes	Executive			Elizabeth Griffiths	Open
18 Sep 2025	ASC Annual Report		No	Executive			Melanie O'Rourke	Open
18 Sep 2025	Early Help Response Hub Annual report		No	Executive			Karen Atalla	Open
18 Sep 2025	Faraday Road 3G Pitch Development	To approve the inclusion of a 3G pitch at Faraday Rd in	Yes	Executive	No statutory consultation needed. Discussion has		Jon Winstanley	Open

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		the Council's Capital Programme.			taken place with football groups and will be subject to the recommendations in the Playing Pitch Strategy refresh.			
18 Sep 2025	Section 20 Payment Policy	To introduce a Section 20 Parental Contribution Procedure	Yes	Executive			Rebecca Wilshire	Open
18 Sep 2025	Standing item: Asset Disposal		No	Executive			Richard Turner	Open
18 Sep 2025	Capital Financial Performance Report Q1 2025/26	To present the Q1 capital financial performance for Members to note.	Yes	Executive			Shail Vitish	Open
18 Sep 2025	Parking Delivery Plan 2024-2034	To approve and adopt the Council's Parking	No	Executive			Emma Jameson	Open

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		Strategy						
24 Oct 2025	Winter Service Plan 2025/26	To approve the Winter Service Plan 2025/26	Yes	Portfolio Holder: Environment and Highways	Consultation with Ward Members, Town/ Parish Councils and consideration of comments received, including comments from members of the public during the previous winter service season.		Andrew Reynolds	Open
6 Nov 2025	Update on the PPP shared service contract	To fulfil the requirement of the IAA which is due to expire in January 2027, which requires the partner authorities to review the current arrangements and adopt any changes 2	No	Executive			Sean Murphy	Open

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		years before the current arrangement expires.						
6 Nov 2025	2025/26 Performance Report Q1		No	Executive			Beatriz Teixeira	Open
6 Nov 2025	Corporate Parenting Panel Annual Report		No	Executive			Karl Davis	Open
6 Nov 2025	Ridgeway Council Formal Proposal		Yes	Executive			Sarah Clarke	Open
6 Nov 2025	Rights of Way Improvement Plan (ROWIP)	To share proposed measures set out in the Council's emerging Rights of Way Improvement Plan with decision makers and request	Yes	Executive			Kofi Adu-Gyamfi	Open

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		approval to publish.						
6 Nov 2025	Standing item: Asset Disposal		No	Executive			Richard Turner	Open
6 Nov 2025	Quarterly Financial Performance Report - Q2 of 2025/26	To report on the financial performance of the Council's revenue budgets and provide a year-end forecast.	No	Executive			Toby Bradley	Open
6 Nov 2025	Director of Public Health Annual Report		Yes	Executive			Dr Matt Pearce	Open
18 Dec 2025	Standing item: Asset Disposal		No	Executive			Richard Turner	Open
18 Dec 2025	2025/26 Performance Report Q2		No	Executive			Beatriz Teixeira	Open
12 Feb 2026	Investment and Borrowing Strategy		Yes	Executive			Shail Vitish	Open

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	2026-27							
12 Feb 2026	Medium Term Financial Strategy 2026/27		Yes	Executive			Shail Vitish	Open
12 Feb 2026	Revenue Budget 2026/27		Yes	Executive			Elizabeth Griffiths	Open
12 Feb 2026	Capital Budget 2026/27		Yes	Executive			Richard Quayle	Open
12 Feb 2026	Quarterly Financial Performance Report - Q3 of 2025/26	To report on the financial performance of the Council's revenue budgets and provide a year-end forecast.	Yes	Executive			Toby Bradley	Open
21 May 2026	2025/26 Performance Report Q3		No	Executive			Beatriz Teixeira	Open
	Legal	The report considers	No	Executive			Sarah Clarke	Open

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	Services - Childcare Committee considering report:	several options for providing legal services to Children's Services, to ensure that this is provided in the most cost-effective manner.						
	Garden Waste Charging Options		Yes	Executive			Kofi Adu-Gyamfi	Open
	Waste Contract Paper		Yes	Executive			Kofi Adu-Gyamfi	Open
	Adults Homelessness	Contract Award	Yes	Executive			Rebecca Braithwaite	Open
	Leisure Strategy Delivery Plan	To present the plan for implementing the Leisure Strategy.	Yes	Executive			Jude Thomas	Open
	Joint Legal team (JLT) Review	To agree a revised Heads of Term	Yes	Executive			Nicola Thomas	Fully exempt Information relating to the

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		Agreement and to delegate authority to the Service Lead, Legal and Democratic Services to finalise the same.						financial or business affairs of any particular person (including the authority holding that information) Information which reveals that the authority proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person Information which reveals that the authority proposes to make an

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								order or direction under any enactment.
	Gateway Plaza update		No	Executive			Sam Robins	Open
	LRIE lease acquisitions	To seek Executive sign-off to make an offer to buy-back the leases on plots 13U and 13T on the LRIE, subject to a satisfactory price being agreed at negotiations which are currently underway with the leaseholders on the sites.	Yes	Executive			Sam Robins	Open
	Proposed Allocation of the Household Support Fund	To propose a continuation of the successful programme delivered with	Yes	Portfolio Holder: Planning and Housing			Nick Caprara	Open

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	April 2025 - March 2026.	the voluntary sector and our partners at Greenham Trust and agree the allocations for the funding period.						
	Contract Award report for West Point House Refurbishment Project	Contract value estimated to be £990k therefore included on the Forward Plan for information	No	Joseph Holmes - Chief Executive			Vickie Collins	Open
	Kennet Valley Primary School SEMH Provision	Contract award report for the Kennet Valley expansion works following a full tender process. Contract value estimated at £1.8 million	Yes	Paul Coe - Executive Director			Vicky Pearce	Open
	Contract Award report for Mrs Blands Infant and Nursery	Contract award report for heating replacement works at Mrs Blands School	Yes	AnnMarie Dodds - Executive Director			Vicky Pearce	Open

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	School Heating Replacement	following a full tender process. Contract value estimated at £500k.						
	Parking Review Amendment Order No 35 (A4 Thatcham area)	To consider responses received during statutory consultation period.	No	Portfolio Holder: Environment and Highways			Gareth Dowding	Open
	Parking review Amendment Order No 36 (Kings Road Newbury area)	To consider responses received during statutory consultation period.	No	Portfolio Holder: Environment and Highways			Gareth Dowding	Open
	Parking Review Amendment Order No 37 (various locations)	To consider responses received during statutory consultation period.	No	Portfolio Holder: Environment and Highways			Gareth Dowding	Open
	Parking	To consider	No	Portfolio			Gareth	Open

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	Review Amendment Experimental Order No 38 (Electric Vehicle Charging Bays - various locations)	responses received during statutory consultation period.		Holder: Environment and Highways			Dowding	